



**Parents' Advisory Council (PAC)  
General Meeting Minutes  
Belmont Secondary School**

**November 10, 2015**

1. **Call to Order/Introductions 6:30pm**  
10 in attendance
2. **Approval of Agenda**  
**Moved:**Sieban **Seconded:**Burnett: **Motion Carried**
3. **Approval of October Minutes**  
Minutes not available, can't be located. Were set by laptop at last meeting but not picked up. Discussion: try to replicate minutes and put them in writing. Tabled until next meeting (January).  
**Motion** Keoughan: To ask for contributions from memory of attendees to piece together some minutes:  
**Moved:** Keoughan **Seconded:** Bressan, **Motion Carried**
4. **"Emergency Preparedness" – the development of earthquake plan**  
Tabled
5. **Correspondence**  
Pizza hut - fundraiser will go on to prom  
Coupon Book (complimentary) from a fundraising organization - passed on to teachers
6. **Reports**

**A)Principals' Report - Ray Miller**

- 2 outstanding Remembrance Day ceremonies, kids all very respectful, wrote cards on things they were thankful for, posted on board by main entrance.
- "This week in the Doghouse", take input from staff, PAC. Will be sending out a separate email with all the Grade 12 info for post-secondary because it is taking up a lot of space
- Discussion about Grade 12 scholarship meetings: where information is available: meetings, a class, school counsellors.
- **new academies considered – Base/Softball, Rugby, Film Studies**  
Already baseball at Lambrick. Rugby Canada next door to Belmont. Film Studies would be a departure from Musical theatre. All fledgling, due diligence is being done
- **due diligence being conducted to host grad at Belmont**

Waiting for audio/visual to be completed and to make sure it can be dressed up to look like a prom venue

**- three secondary schools hosting 10,000 tonight**

Will work with Royal Bay and Edward Milne for 10,000 tonight event. A night where kids go into the community to collect non-perishable goods to try and get 10,000 items. Last two years have been 16000-20000. Need parent drivers

**- Parent Teacher Conferences being held in our common areas**

3 or 4 main areas that can be used. Taking input from staff on how to set up layout. November 19th

Discussion: Privacy concerns for parents with kids that are having challenges. Have had past instances of "parent bullying" want to keep teachers safe. New model that we are trying this year. Times will be booked online.

**B)President's Report - Darlene Younger**

Nothing to Report.

Question: Did we get any correspondence back from the other PACS about gaming funds.

Younger: not that I know of, Armstrong: have some info in the SPEAC report

**C)Treasurers Report - Kelly Darwin**

Came up with a form for teachers to request money from the athletic/extra-curricula funds. Will come up with a schedule to pick up teacher requests.

Miller: only shared with staff today. Want to make sure all the teachers get the information at the same time for PAC submissions, level playing field, fairly balance submissions

Darwin: Rotary club of Colwood would like to donate money. Want a say in who gets the funds (eg. Drama, Rugby). Will meet closer to when they get the funds in February to discuss, Rotary club wants to be part of the decision on where money goes.

Miller: Rotary club was told in previous years when they wanted to donate that the PAC had no mechanism to receive donations. Many conversations later have established that the PAC can receive the donation to the Gaming account.

Darwin: Drama, Rugby were only examples, we can discuss distribution with Rotary closer to time.

Couple of unresolved Treasury issues:

1. Need to sort out balance of PAC account from last year
2. Lloyd has funds left over from last year and a portion of 2 fundraisers from summer and fall. Have been in contact with him and we will get together to sort out.

Keoughan: portion of the funds for Football

Miller: portion will go to Football, portion goes to PAC and then account will be shut down

Keoughan: have sorted out, he will get check to football and then balance to PAC.

Younger: Royal Bay and Belmont voted at end of last year to split the leftover funds.

Darwin: Would like to revisit

Keoughan: would also like to revisit

Younger: Need to check the minutes

Darwin: Have 2 large requests for funds:

Model U.N. - \$2900 (30% of remaining funds) registration, ferry, hotel costs

Darwin: have given funds already for sports that were in the budget line.

Miller: context to Model UN, right now we have no guiding principles for how to distribute funds, eg: Model UN is funds for 9 kids, there are other ways that they can get some funds.

Darwin: already submitted registration, but transport and food costs could be a problem.

Younger: can we form a Finance committee and make recommendations to bring forward to a special meeting?

Burnett: we get to vote, Kelly brings forward requests outside of budget and we can vote to approve.

Keoughan: can set up a system that will work for next year

#### Request for funds from Model UN **Tabled**

#### **D) SPEAC Report Melanie Armstrong**

As attached

Armstrong: Gaming funds from elementary schools: heard some schools will give money, some dispute numbers but will give some funds, some will not be giving any funds

#### **7. Prom/Grad report:**

Younger: major requests for funding will be out by end of this week, all planning going well. At this point Grad will be on Sunday

#### **8. Old Business:**

#### **9. New Business:**

#### **10. Adjourn-7:55pm**

#### **11. Moved: Sieban Seconded: Darwin Motion Carried**

**Next PAC Meeting: Jan12<sup>th</sup>,2016 @ 6:30pm**

## **SPEAC Meeting October 21, 2015 Melanie Armstrong's Notes:**

1. Royal Bay -update on the construction progress, school community and school spirit, success of the open house.
2. Vancouver Island Parents Conference – to be held on February 27<sup>th</sup>, 2016 at Royal Bay. SPEAC will be able to offer some free tickets to each school, the number not yet determined (probably one to each SPEAC rep and two for parents from each school).
4. Stressed Out Kids Workshop – November 25<sup>th</sup> at 7pm at Royal Bay. Ask me for more info.
5. Report from Superintendent – busy start to the year, Tour de Rock, cross-country and volleyball events, Royal Bay was featured in Architecture Magazine, 400 new students, upcoming curriculum re-design (moving away from “outcomes” towards deeper learning), transportation meetings to be held on November 17<sup>th</sup> and 19<sup>th</sup>.
6. Georgie Walker, president of the Sooke Teacher’s Association (and teacher at Ruth King) – discussed teacher moves, privacy concerns, and the new curriculum in development.
7. CUPE Representative – new transportation routes, four new bus driver positions hired.
8. Canadian Parents for French (CPF) Representative – membership drive ended in October, meeting of Belmont Kids at Sooke for French meeting on November 3<sup>rd</sup>.
9. There is currently no student representative to SPEAC from any of the high schools so if anyone knows a student who would like to attend the SPEAC meeting please encourage them to do so.
10. Leah Dobell (Island Health Rep) – remember to get your flu shots.
11. There are many SPEAC committees that don’t have parent representation so if anyone would like to check out or join any of the committees please see the SPEAC website at <http://www.sd62.bc.ca/parents/speac/> They are always open to making new action groups if there is a district-wide issue that parents want addressed.
12. Sex, Drugs and Social Media Workshop – was super popular last year. It will be held again in the New Year. Date to be determined.
13. Transportation issues –many are still having trouble with bus transportation, and the issue of the fee structure for the service. This is a hot-button issue for many so I’ll hopefully have more info after the next SPEAC meeting when the transportation meetings have been held.
14. Food Safe Workshop –may be held by SPEAC in the New Year if there is any parent interest. If you would be interested in attending a food safe workshop please let me know.
15. Gaming Money – lots of passionate feeling about the letter we and Royal Bay sent to the elementary school PACs. Some PACs will be sending us money, some will not, and some just disagree about the amount we asked for. Follow up with me if you’re interested in more detail.