

**Belmont Secondary School
Graduation Class of 2016
Important information and dates**

Date: February 15 2016

From: Martin Lait, Belmont Secondary School

Eligibility to participate in graduation ceremony:

- Students **must** be in the position to graduate (80 credits & fulfillment of Ministry of Education requirements including Grad Transitions). If you are unsure of your standing, please see your counsellor.
- Must meet all the deadlines for **forms (attached) and payment of \$50.00 graduation ceremony fee at the main office:**

Form #1: Grad Gown Size and \$50.00 Graduation fee

Form #2: Ceremony Comment

Both completed Forms and payment are due no later than Friday April 1 to the office.
Payment **will not** be collected if forms are incomplete

Tickets cannot be reserved at UVic until after the payment and forms are received

Purchase of tickets to graduation ceremony:

Upon collection of graduation ceremony fees at Belmont, names will be forwarded to UVic to allow ticket purchasing to begin. The UVic box office will take reservations for ceremony seating on **Tuesday April 19** instructions are attached and will also be provided via email.

Some of the items to consider before contacting UVic to reserve seats:

- A maximum of **four** seats can be reserved per family at a cost of \$5 per seat.
- **If extra seats** become available then they will be made available to families for a \$5 fee. Please email Mr. Lait mlait@sd62.bc.ca after May 16 to check on availability.
- **Please note: The UVic box office will reserve seats for families that have paid the \$50.00 graduation fee.**
- People who have not paid this fee will be referred back to Belmont to arrange payment before ticket reservations can be made.

More detailed information on how to reserve tickets through UVic's box office will be provided in early April via email and instructions will be posted on the Belmont website.

Dates/Deadlines:

- March 7-11 Grad Gowns on Display at Lunch in the Social Commons for sizing purposes.
- Friday April 1 Completed Grad Package submitted to the main office this includes: **Grad Gown order, Ceremony comment form and \$50.00 graduation fee**
Cheques payable to: School District 62
- Tuesday April 19 **Grad ceremony** ticket reservations begin through **UVic box office**. Tickets are \$5 each and payment is made to UVic at the time of purchase. Instructions will be emailed at the beginning of April (Grad Package must be submitted in order to access tickets)
- Wednesday May 4 **“O Canada” and Original Grad Song** audition at lunch in the Choir room. A copy of the lyrics **MUST** be presented at the time of audition.
- April 25- April 29 **Valedictorian Nomination Week** (20 signatures required)
- Tuesday, May 10 **Vote for valedictorian** during a special assembly after TAG
- Friday, May 13 **Grad Status Confirmation**...Grade 12 students must be in the position to graduate in order to participate in the Grad ceremony. All fees will be refunded if a student is not in a position to graduate.
- Wednesday, June 1 **Graduation ceremony rehearsal** at UVic Auditorium University Centre 9:30am-10:30am
- Saturday, June 4 **Prom/Safe Grad** at Eagle Ridge Arena
- Sunday, June 12 **Graduation ceremony** at UVic Auditorium University Centre, 11:00AM