

**Belmont PAC  
Minutes  
November 7, 2017**

1. 7:08 pm Call to Order
2. Territory acknowledgement
3. Introductions – Tarra Darwin, Barry Sieben, Trish Burnett, Michelle Bressan, Belinda Waller, Cara Blondeau, Melanie Armstrong, Barbara Sieben, Ray Miller
4. Approval of Agenda: Armstrong advised that she would be presenting the SPEAC report on behalf of Melissa Pritchard. Moved/Burnett Second/T. Darwin Carried
5. Approval of October 3, 2017 Minutes: Armstrong asked that correction be made to the Emergency Preparedness Section – survey still being developed. Minutes accepted with correction. Moved/Armstrong Second/Bressan
6. Current Business: Schedule next budget meeting. No parents, other than K. Darwin, T. Darwin and B. Sieben, showed up for the budget meeting on November 2<sup>nd</sup>. New budget meeting date scheduled for Tuesday, November 21<sup>st</sup>, at 7:00 p.m.

7. Reports:

Principal's Report: Miller:

Reported from "This week in the Dog House" newsletter. Many proud stories to report on the success of Belmont kids both in and out of the classroom. The Remembrance Day Project is receiving much attention. The organizers received over 100 emails with names of community members who served in the military. The names are going up on the display on the windows of the learning commons. A community member contacted Belmont regarding a medal found. Now the Remembrance Day Project members are working to connect with the family of the owner of the medal.

Miller met the new Principal, Jim Lamont on November 3<sup>rd</sup>. Lamont came for a visit of Belmont. He will start on January 8<sup>th</sup>. His family will be relocating to the Island this summer. He comes from Surrey. He is looking forward to getting involved in our community. He will be coming for a further visit on November 24<sup>th</sup>. There will be a PAC luncheon for PAC to meet Lamont. He will also be at Belmont on December 13<sup>th</sup> for 10,000 Night.

Belmont will have a new administrative team come January 8<sup>th</sup>. Principal Jim Lamont, and three Vice Principals – Stephen McHugh, Mike Huck and Pam Joyce. Laura Fulton will be moving to another school in the District. There will be many new Principals throughout the Sooke School District as of January, 2018.

The goal is for a smooth transition. The current administrative team uses the guiding principles "What is best for the kids" in helping them work efficiently and effectively. It is the hope that the new administrative team will use the same guiding principles and continue to have effective results.

Miller asked parents to provide feedback as to what cultural things at Belmont are important to their families. TWDH is well received by Belmont families and it is hopeful that Lamont will keep the newsletter going.

November 23<sup>rd</sup> is parent/teacher/student interviews.

Report cards will be coming home on November 15<sup>th</sup>. Parents can go online on November 16<sup>th</sup> to book interview appointment times.

#### Treasurer's Report: Darwin:

Reported that Belmont will be receiving \$26,160.00 in Gaming funds which will bring the bank account to approximately \$34,000.00. The Bank Statement as of September 30, 2017, has a balance of \$8,358.16.

PAC reviewed the funding requests submitted. Miller recommended that PAC create some guiding principles to help make decisions, such as supporting unique requests. PAC went through the requests and Miller offered to take some of the requests off PAC hands and use school funds to support the requests. With respect to some of the larger financial requests and multiple requests received from various groups, it was suggested that PAC ask the groups what their priority is. For example can some of the requests or a portion of the request wait until next year. It was also suggested that PAC consider fulfilling only a portion of some of the requests.

These requests will be discussed in further detail at the budget meeting on November 21<sup>st</sup>. Miller will advertise the budget meeting on the website and in TWDH as well as send out a notification on the Belmont App.

#### SPEAC Report: Armstrong:

Read report submitted by Melissa Pritchard. November 30<sup>th</sup> is the PAC President's dinner, a time for PAC Presidents to network. SPEAC celebrated 35 years of meetings on October 18<sup>th</sup>. The first president of SPEAC attended. Pritchard will be co-chairing a committee focussed on developing an advocacy guide for parents of children with special needs within the district. PAC 101 was held at Belmont on October 23<sup>rd</sup>. There was a presentation by VIHA on "Foods that Fit", healthy foods and a presentation by trustee Ravi Parmar on the amount of current and expected growth in our district. The next SPEAC meeting is November 15<sup>th</sup>, at 7:00 p.m. at Savory Elementary. Everyone welcome.

8. Emergency Preparedness: Armstrong reported the next meeting will be November 22<sup>nd</sup> at Belmont at 7:00 p.m. They are drafting questions for the survey. SPEAC is working on adding content to their website for PACs to support them in emergency preparedness for their schools. Wendy Hobbs, Trustee, is supporting SPEAC by advocating to the Ministry for funding for emergency supplies.

9. Planning 2017/2018 School Year. A meeting is needed to create school goals, a vision or direction for the school. It would be nice to use data to support the creation of the school goals, however, the data is not yet available. This matter will be tabled to the New Year for

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Lamont to work with PAC with respect to school goals. It was asked that the new administration be invited to attend the PAC meeting in January.

10. Prom. Looking for someone to Chair Prom/Safe Grad. Next Prom meeting will be December 5<sup>th</sup>.

11. Next PAC meeting, December 5<sup>th</sup>, at 7:00 p.m. The Budget will be voted on at this meeting.

12. 8:03 p.m. Motion to Adjourn: Moved/Bressan Second/T. Darwin Carried