

**Belmont Secondary School
Graduation Class of 2017
Important information and dates**

Date: February 27, 2017

From: Stephen McHugh, Belmont Secondary School

Eligibility to participate in graduation ceremony:

- Students **must** be in the position to graduate (80 credits & fulfillment of Ministry of Education requirements including Grad Transitions). If you are unsure of your standing, please see your counsellor.
- Must meet all the deadlines for **forms (attached) and payment of \$50.00 graduation ceremony fee at the main office:**

Form #1: Grad Gown Size and \$50.00 Graduation fee

Form #2: Ceremony Comment

Both completed Forms and payment are due no later than Friday, April 7 to the office.

Payment ***will not*** be collected if forms are incomplete

Tickets cannot be reserved at UVic until after the payment and forms are received

Purchase of tickets to graduation ceremony:

Upon collection of graduation ceremony fees at Belmont, names will be forwarded to UVic to allow ticket purchasing to begin. The UVic box office will take reservations for ceremony seating on approx. **Wednesday, April 19** instructions will be provided closer to the date via email. Closing date for this process is 4pm on May 12th.

Some of the items to consider before contacting UVic to reserve seats:

- A maximum of **THREE** seats can be reserved per family at a cost of \$5 per seat.
- **If extra seats** become available, you will be able to call the UVIC box office (250 721 8480) and secure up to 2 more seats for \$5 each. The anticipated date for this ticket offering is Tuesday, May 23rd. More detailed information will be shared as we get closer to the date.

More detailed information on how to reserve tickets through UVic's box office will be provided in early April via email and instructions will be posted on the Belmont website.

Dates/Deadlines:

March 6-10	Grad Gowns on Display at Lunch in the Social Commons for sizing purposes.
Friday April 7	Completed Grad Package submitted to the main office this includes: <u>Grad Gown order, Ceremony comment form and \$50.00 graduation fee</u> Cheques payable to: School District 62
Wednesday April 19 (estimated date)	Grad ceremony ticket reservations begin through UVic box office . Tickets are \$5 each and payment is made to UVic at the time of purchase. Instructions will be emailed at the beginning of April (Grad Package must be submitted in order to access tickets)
Friday May 12 Tuesday May 23 (estimated date)	Closing date for initial UVIC ticket purchase is 4pm on May 12th. Extra ticket go on sale if available.
Wednesday May 10	“O Canada” and Original Grad Song audition at lunch in the Choir room. A copy of the lyrics MUST be presented at the time of audition.
April 24- April 28	Valedictorian Nomination Week (20 graduate signatures, teacher recommendations and short essay required)
Wednesday May 10	Vote for valedictorian during a special assembly after TAG
Friday, May 12	Grad Status Confirmation ...Grade 12 students must be in the position to graduate in order to participate in the Grad ceremony. All fees will be refunded if a student is not in a position to graduate.
Friday, May 19	Graduation ceremony rehearsal at UVic Auditorium, University Centre 9:30am-10:30am
Saturday, June 3	Prom/Safe Grad
Sunday, June 11	Graduation ceremony at UVic Auditorium University Centre, 11:00AM

BELMONT SECONDARY SCHOOL GRADUATION 2017

Cap and Gown Form

Please complete and return with payment of \$50 grad fee to the MAIN OFFICE no later than Friday April 7th

***NOTE: Cheques must be payable to School District 62
Payment will not be collected if this form is incomplete***

STUDENT'S NAME: _____
Last Name First Name

STUDENT # _____ TAG# _____ HOME PHONE #: _____

(PLEASE CIRCLE) MALE FEMALE

GRADUATION GOWN RESERVATION

In order to have correct sizing for your gown, measure your height in shoes and please enter your size information by marking the appropriate size with an "X". The gown does NOT need to be returned, it is yours to keep.

1	2	3	4	5	6	7	8	9	10	11	12
4'11"- 5'0"	5'1"- 5'2"	5'3"-5'4"	5'5"-5'6"	5'7"- 5'8"	5'9"- 5'10"	5'11"- 6'0"	6'1"- 6'2"	6'3"- 6'4"	6'5"- 6'6"	6'7"- 6'8"	6'9"- 6'10"

GRADUATION T-SHIRT SIZE REQUEST

In order to have correct sizing for your graduation t-shirt to be handed out with the Cap and Gown

Please complete the following information by marking the appropriate size with an "X".

S	M	L	XL	XXL

BELMONT SECONDARY SCHOOL - GRADUATION 2017

Crossing the Stage - CEREMONY COMMENT

COMPLETE AND RETURN with the payment of the \$50 grad fee to the **MAIN OFFICE**

No later than Friday April 7th

Payment will not be collected if this form is incomplete

STUDENT'S NAME: _____
Last Name First Name

STUDENT # _____ HOME PHONE # _____ TAG # _____

(PLEASE CIRCLE) MALE FEMALE

COMMENT FOR GRADUATION CEREMONY

At the graduation ceremony, a short approximately 15 second comment is read for each graduating student. You must supply your own comment. Suggestions as to what you might include in your comment and sample comments are shown below. Clearly PRINT the name by which you wish to be recognized at the ceremony, e.g. 'Kenny Smith' or 'Kenneth Smith' or 'Kenneth Jeffrey Smith'.

My name as it will be read at the ceremony:

Note: Comments may be edited for length or content. **Administration reserves the right to alter comments to comply with the formal nature of the ceremony.** Suggestions for comments:

- | | |
|---|-------------------------------------|
| ➤ Club/team involvement in grades 11&12 | ➤ future plans |
| ➤ special hobbies, pass-times, or interests | ➤ someone you may want to recognize |
| ➤ achievements, awards | e.g. teacher/coach/parent |

EXAMPLES:

1. David was a member of the Senior Boys Basketball team and was manager of the Volleyball team. He was a Leadership student throughout his high school years. John is looking forward to completing a degree in Physical Education at the University of Victoria.

2. Emily won a music award last year and plans to make use of her business skills in her new job. One of her fondest memories is of her work on the school yearbook.

COMMENT:
