



ÉCOLE SECONDAIRE BELMONT SECONDARY SCHOOL

3041 Langford Lake Road Victoria, BC V9B 0L9 Canada

Tel (250) 478-5501 Fax (250) 478-2879

August 24, 2021

Dear Belmont Families,

We are excited to be welcoming you back for the 2021/22 school year! As Principal, I am thrilled to be joining such an outstanding school.

The school year begins on Tuesday September 7th for grade 9s (9:00am-11:50am) and for all grades (9-12) on Wednesday September 8th (all students will attend the full day). The information included in this letter will assist you in preparing for the 2021/22 school year. Remember to check our [school website](#), [school app](#), and the [Belmont Bulletin](#) regularly for more information and updates.

Please note that all staff and students will be wearing masks when we return to school. Please make sure that your child comes to school with a mask that they find comfortable. Any other information regarding health protocols will be sent to you from the school district once guidelines have been updated by the district and ministries.

Opening Week

Tuesday, September 7th – Opening Day (Grade 9s only, Half Day)

8:30-9:00am- Students will be greeted by staff at tables in front of the school, where they will receive their schedule. Students will be directed to a designated area based on the first letter of their last name (last names A-Gh, Gi-N, O-Z). There will be lots of signage and staff and student leaders on site ready to help out! After receiving their schedule, students will be directed to their A Block class.

Throughout the week, students will be oriented to the school by their classroom teachers, a video welcome, and visits from the Principal and Vice Principals. Grade 9 students will also receive a tour of the school.

9:00-9:45am- A Block
9:45-10:30am- B Block
10:30-11:15am- C Block
11:15-11:50am – D Block
Dismissal

Wednesday, September 8th & Thursday, September 9th (all students, all day)

All students will begin their day in their A Block class. Information about how grades 10-12 students access their schedules is below.

Block order: ABCD ([regular bell schedule](#))
School begins at 9:00am, lunch from 11:50-12:30, school ends at 3:20pm.

Friday, September 10th (all students, all day)

Block order: ABCD ([regular Friday bell schedule](#))
School begins at 9:00am, lunch from 11:22-12:02, school ends at 2:24pm.

Student Course Schedules

Grade 9s – Will receive their schedules when they arrive at school on Tuesday, September 7th.

Grade 10-12s – Draft schedules will be available in the Student and Family MyEducation BC portal on Wednesday, August 25th. Instructions on how to access the portal and view your schedule can be found [here](#). If you have difficulty accessing your account, you can view instructions on resetting your password [here](#) (make sure to use the ‘forgot my password’ link and keep in mind that you need to remember the email address you usually use to sign into the portal).

Schedules are subject to change depending on class size and other factors; therefore, all students will need to check their schedule for any changes just before they arrive at school on September 8th.

Counsellors have done their best to create schedules that will lead to success, but we rely on you to identify errors. Please look for missing graduation or post-secondary requirements, blocks without a scheduled course, or “See Counsellor” notes. Usually, these indicate that we have done our best to fulfill your requests but need more information.

Counsellors will be available for phone appointments through the [online appointment booking system](#) on **August 31st, September 1st and September 2nd to meet with grade 12s** for the following reasons:

- Incomplete schedule (less than 8 courses)
- Grad credit concerns

Counsellors will also meet with students in **grades 10 & 11 who have incomplete schedules** (less than 8 courses).

All other questions will be addressed after school starts. A reminder that we do not accommodate “teacher shopping” for students who want a certain teacher or to be in a class with their friends. New registrations who are in catchment will be contacted by their VP, Counsellor or a clerical staff member regarding course selection or incomplete registration information.

If you have difficulties with the online booking system, you can email your phone number to your counsellor, and they will get back to you as quickly as possible.

Support

Parents and students are encouraged to reach out to classroom teachers frequently for information and support. Students are also assigned a Vice Principal and a Counsellor:

Last names A-Gh:

Vice Principal: Ms. Horner –

mhorner@sd62.bc.ca

Counsellor: Ms. Handy-

nhandy@sd62.bc.ca

Last names Gi-N:

Vice Principal: Mr. Dubé –

rdube@sd62.bc.ca

Counsellor: Ms. Kiefert-

mkiefert@sd62.bc.ca

Last Names O-Z:

Vice Principal: Mr. McHugh –

mhugh@sd62.bc.ca

Counsellor: Ms. Ellis –

lellis@sd62.bc.ca

Information about counselling services can be found [here](#). Students with Individual Education Plans will also be assigned a Support Teacher, who will connect with students and families in September.

Picture Day

School Photos will be taken on **September 16**. Retakes are on **October 20**.

School Cafeteria – Belmont Bistro

The cafeteria will be open for service later in September. Students should plan to bring their own lunches until the cafeteria is operational.

Medical Alerts

Please inform Mr. Stephen McHugh (VP) at smchugh@sd62.bc.ca if your child has any medical conditions of which the school should be aware. If your child is anaphylactic or diabetic, you will be contacted by the school to update your child's anaphylaxis action plan or medical action plan. If your child requires medication during school hours, you will be asked to complete a medication administration form.

Contact Information

Please check your contact details in the Parent Portal- [click here for instructions](#). If you have updates or changes please email us at belmont@sd62.bc.ca to provide us with those details. **It is imperative that all families have accurate information on file as well as a pick-up plan for their children in case of inclement weather, or emergency.**

Parking & Student drop off and pick-up

To lessen traffic congestion in the morning and after school, we ask students to please walk or ride to school with a friend if possible. Our parking lot often becomes a safety concern because of the number of parent vehicles dropping off students. Students can be dropped off at the Glen Lake Rd. drop off area as well. Please register online using the following link: <https://forms-reg.sd62.bc.ca/belmont-driver-reg>

Bussing

Students who have registered with transportation should have received an email outlining their route, bus number and estimated times by the end of July. If you believe the information is incorrect or you did not receive the information please contact the School District Transportation Department at bussing@sd62.bc.ca.

Lockers

Lockers will be made available via an app starting in September. Detailed instructions will be provided once students are in session.

Online Student Consent

Parents & Guardians- Please visit the [online consent portal](#) to provide and/or review consents for your children. Consents include:

- Indigenous Self-Identification
- General Consent for local/walking fieldtrips
- Google Apps For Education (G Suite)
- Internet Access
- Media Release
- KEV School Cash Online
- MyBlueprint
- FreshGrade

Fees

School fees can be paid through the **KEV School Cash System** at <https://sd62.schoolcashonline.com>. The Sooke School District 2021_22 fee schedule can be found [here](#).

- After consenting to School Cash Online, wait 24 hrs. before logging in and attaching your children.
- Create account login/password by choosing "Get Started Today".
- Students are encouraged to create an account as well.
- You will need to know the student's PEN number (on the report card) in order to complete this process.

Code of Conduct

The Sooke School District Secondary School Code of Conduct can be found [here](#). Please review this with your child. Please note that smoking and vaping are not permitted anywhere on school district property and students are also expected to respect bylaws and neighbours.

Stay in Touch!

Our District supports all schools with an App that can be found through the QR code below or through the link: <https://belmont.appazur.com/help/get-the-app>



We will also continue to update our website regularly. The [Belmont Bulletin](#) is our bi-monthly e-Newsletter students and their families can review throughout the school year.

On behalf of all Belmont staff, we look forward to seeing you!

Sincerely,

Laura Fulton (Principal)